



Headteacher / Prifathro: Ms C-A Morris

Thursday 11th April 2024 / **Dydd Lau 11 Ebrill 2024**

Dear Parent/Carer / **Annwyl Riant/Gofalwr**

Damage to School Property Policy

The Governors have asked me to share key amendments made in the Damage to School Property Policy, following a policy meeting earlier in the week.

Our school encourages pupils to use all equipment and other school property safely and appropriately under the supervision of staff, which helps to enhance pupils' work and achievement, but also to prevent breakages and damage. However, any pupil found mishandling or deliberately damaging school property will receive a sanction and if there is a cost to repair or replace the equipment, parents will be issued with an invoice to cover the cost.

Similarly any pupil who is found to deliberately activate the school fire alarm, the parent/carer will be invoiced a charge of £35 for the replacement of the glass and reactivation of alarms. This action is considered as serious unacceptable behaviour, as it causes unnecessary risk and considerable disruption to the school.

In order for us to minimise the impact of these incidents to all pupils, we are asking parents and carers to continue to support in educating our young people on the importance of respecting school equipment and the school environment.

For further information, the full 'Damage to School Property Policy' can be found on the school's website or by following this link:

<https://milfordhavenschool.co.uk/wp-content/uploads/2024/04/Damage-to-School-Property-Policy.docx-1.pdf>

I would like to thank you in advance for your continued support to enable us to ensure that every pupil remains safe in a positive working environment. Your contribution to this is very much valued.

Yours sincerely,

D John

Mr Daryl John
Senior Deputy Headteacher