



# Milford Haven School

## Mobile Phone Policy

Approved by Policy Committee: 12.07.23

Date to be reviewed: Summer 2024

Policy created and reviewed by: Deputy Head teacher for Wellbeing and Inclusion



## Mobile Phone Policy

It is our policy to discourage the use of mobile phones in school because they can be used:-

- a) To send abusive messages
- b) To contact family members about problems in school before staff are aware of them
- c) To take unwanted photographs
- d) They distract from teaching and learning
- e) They can easily be stolen
- f) To go online on social networking sites

Nevertheless, we acknowledge that parents and carers want their children to have mobile phones in case they run into difficulties or danger on the way to and from school. Therefore, the rules are as follows:-

1. mobile phones must remain on silent whilst in school and should be out of sight.
2. they may be used during break and lunchtimes in the designated areas.
3. pupils that need to contact home will be given access to a phone and privacy if necessary.
4. parents must contact their children through the school office.
5. mobile phones seen in use during a lesson will be confiscated, and locked away in Return to Learn and can be collected at the end of the school day.
6. In the case of repeated mis-use, parents will be contacted and asked to collect the phone themselves.
7. If pupils have used their phone irresponsibly e.g. recording a fight, the school will contact the Police to discuss the event with the student and parent.

### **I-PODS/MP3s – RULES**

I-pods and MP3 players are not to be brought to school at all. (Too much risk of being lost, stolen or broken) pupils are therefore not allowed to listen to music using their own personal equipment either in or out of lessons.

### **Consequences of breaking the rules**

Phones, I-pods, MP3s etc. will be confiscated. If confiscated they will be returned at the end of the day. Pupils must collect confiscated equipment from Return to Learn after 3.10pm. On no account are they to leave lessons early in order to pick them

up. These items may be confiscated for longer periods than stated above if:-

- the pupil refuses to hand them over straight away
- the pupil is rude or abusive
- this is not the first time it has happened
- it has been used for bullying or harming other pupils or staff in anyway.
- requested by the parent/carer

### **Note**

If the phone is confiscated repeatedly (more than 3 times in a school year) the phone will be kept in the safe until parents/carers are able to collect it.

Refusal to abide by these rules will result in random bag searches being done and supervised breaks being issued for a set period of time.

We would like to highlight that we do not undertake to investigate/search for mobile phones if they are lost or damaged. We advise you to check whether the mobile is covered under your own insurance.