



8th April 2022

Dear Parent/Carer

As we move towards the start of the Easter holidays and in preparation for our return to school on Tuesday 26th April 2022, I wanted to take the opportunity to remind you about our behaviour and uniform expectations.

Behaviour for Learning

Every child has the right to a high quality educational provision. Milford Haven School is committed to ensuring that all pupils have access to uninterrupted opportunities to learn, make excellent progress and be successful. The support of parents and families is crucial in this and we are grateful for your continued support to enable us to ensure every pupil achieves beyond his/her potential.

The vast majority of our pupils display a positive attitude to school life; they are ready to learn, enthusiastic to try new challenges, take pride in their work and enter each lesson with a positive mind-set. In turn we enjoy celebrating their successes with them. Some of the ways in which we do this are through:

- Awarding Learning Stars via ClassCharts, which pupils can save up and exchange for gifts from the shop.
- Celebrating pupil success at termly assemblies, where we give certificates and prizes.
- Contacting parents via telephone calls and postcards to share our delight in their success.
- 'Pupil of the week' celebrations.

COVID-19 has had a significant impact on pupils' learning and this is why it is essential that pupils make the most of every learning opportunity whilst they are with us. Where individuals behaviour does not meet our expectations, we continue to reinforce this using our learning concerns section of the classroom boards. It works on a 'choice equals consequence' system where high expectations are reinforced at every opportunity, consistently and fairly. We have unfortunately seen a significant increase in the number of C3 logs that have been issued to pupils for refusal, truancy, swearing and rudeness to staff. This behaviour has to change, as it is having a significant impact on pupil progress across the school.

Please be reminded that In line with our Positive Engagement policy, pupils are given two chances (a C1 and a C2) to change any unacceptable behaviour disrupting learning. A third warning (a C3) is issued to a pupil having been given two previous warnings to modify their behaviour, but who has not done so. This means that the pupil will be asked to leave the lesson and go directly to 'Return to Learn', in order to prevent the other pupils' learning from being disrupted (please see Appendix 1- Behaviour for Learning Flowchart). This will lead to the following:

- A 30-minute detention will be issued that day from 3:10pm to 3:40pm and you as parents will be notified via the ClassCharts app. Failure to attend this will lead to a further consequence being issued, unless there is a genuine reason that your son/daughter cannot attend e.g. due to a planned doctor's appointment.
- the member of staff who issued the C3 detention will have a restorative conversation with your child during the detention time. This allows them to rebuild the relationship and to understand what went wrong and how they could have chosen to behave better before they return to the class for the next lesson. This helps enable the pupil to be more successful and learn from any mistakes made.

- you will receive a phone call home from the classroom teacher so you can discuss the reason for the C3 being issued

If your child receives multiple C3 logs in a day then your son/daughter's Head of House and Achievement, the Engagement Officer linked to their House or their Additional Learning Needs (ALN) Key Worker will contact you (instead of the classroom teacher) about a further consequence following the poor behaviour choices that have been displayed in school.

We will not tolerate any disruption to learning. We expect pupils to be actively engaged in their learning, enabling pupils and staff to work in a caring, safe and secure environment. There are three simple rules we have in school **Ready-Respect-Safe** and these are displayed on each classroom door, as well as on the stars and concerns boards in each classroom.

Behaviour in the Community

Pupils' behaviour to and from school and within the community is subject to the school's behaviour policy. Poor behaviour in such circumstances will be dealt with as if it had taken place in the school and the appropriate sanctions given.

Uniform

Milford Haven School is an inclusive environment that believes in having high expectations for uniforms and appearance. School uniform is one way in which we can display the school's identity and values to the community. All students are therefore expected to wear the correct uniform at all times. As a school we believe that uniform is important, as looking smart contributes to a positive ethos. Some of the expectations identified are specifically related to issues of health and safety.

We have high expectations of all our pupils which includes personal appearance. School uniform puts everyone on an equal footing. It needs to be low cost, comfortable, easy to wash, suitable for work and conform to health and safety rules and to create a sense of belonging to the school community.

It is not acceptable for pupils to turn up to school in items which are not in line with the School's Uniform Policy. This causes an unnecessary demand on staff time. When pupils fully cooperate with our dress code, our staff can ensure that their time and effort is appropriately spent on creating an effective teaching and learning environment. Please be aware that your son/daughter will be issued with a C3 log if they turn up to school wearing incorrect uniform and a 30-minute detention will be completed on the same day. The support of parents and families is crucial in this and we are grateful for your continued support to enable us to ensure every pupil achieves beyond his/her potential.

A polite reminder that **hoodies, trainers and tracksuit bottoms are not to be worn in school** and that uniform jumpers must be worn as stated in our school prospectus and on our website. Can I also take this opportunity to remind you that school coats must be waterproof, however, then can be any colour or style.

*Please note that summer uniform which includes plain black, knee-length tailored shorts - **NOT sports/PE shorts** and skirts which must be reasonable length with no slits are allowed from May half term.

We make no apology for being equally ambitious for every pupil in the school, irrespective of their background, prior attainment or additional needs. All decisions, conversations and actions are taken with the aim of achieving excellent learning for all, so pupils can thrive in a positive climate and be given the best chances for the future.

Yours faithfully

Mr R Berry
Deputy Headteacher



Appendix 1- Behaviour for Learning Flowchart

This flowchart shows the process that Milford Haven School staff will apply, and the resulting consequence, for pupils if they choose to disrupt the learning environment. It mirrors the rationale section in the Positive Engagement Policy and therefore reads from the bottom up, recognising that the vast majority of pupils behave well and make excellent progress, fitting into the blue box at the bottom.

